

Cash Box Count -

This form must be filled out prior to, and following each event. Please use one form per cash box.

- Beginning Count
- Ending Count

Date: _____

Activity: _____

Person providing starting cash:

Amount of starting cash: \$ _____

| Denomination | Count | Amount |
|-------------------|-------|-----------|
| \$1. | X | \$ |
| \$5. | X | \$ |
| \$10. | X | \$ |
| \$20. | X | \$ |
| \$50. | X | \$ |
| \$100. | X | \$ |
| \$.25 (quarters) | X | \$ |
| \$.10 (dimes) | X | \$ |
| \$.05 (nickels) | X | \$ |
| \$.01 (pennies) | X | \$ |
| | | |
| Total Cash | | \$ |

Signature PTA Member 1:

Print name:

Signature PTA Member 2:

Print name:

Received by Treasurer (initial/date)

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